# 456

# HUMAN RESOURCES DEPARTMENT CLASSIFICATION SPECIFICATION

05/25/04

Revised

# TITLE: PARK MAINTENANCE SPECIALIST

#### **DEFINITION**

Under general supervision, to perform skilled work in the construction and maintenance of park and recreation related facilities; and to do related work as required..

## **DISTINGUISHING CHARACTERISTICS**

Positions allocated to this class are expected to perform the most skilled and complex park facilities maintenance, construction, and repair work I the performance of a variety of bench, hand tool, field and machine operations requiring accuracy and precision.

**REPORTS TO:** Park Supervisor

#### SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from the Park Supervisor. May exercise lead supervision as a General Service or Reset Worker.

## **EXAMPLES OF DUTIES**

Typical duties may include, but are not limited to, the following:

- Performed skilled plumbing work in the maintenance and repair of restroom facilities, sewer lines, potable and nonpotable water lines, sprinkler systems and swimming pool systems.
- Repair and maintain pool filter plants, chlorinators, valves, gauges, meters, and heaters.
- Repair and maintain sprinkler control clocks, control valves, heads, risers, and pipe fittings.
- Perform gas and heliarc welding.
- Perform general building maintenance and repair operations.
- Install electrical wiring and services and replace ballasts and lights.
- Perform a variety of concrete pouring and finishing tasks.
- Perform a variety of rough and finish carpentry work, roof installation and repairs, and facility painting.
- Remove, replace and repair chain link and other type of fencing.
- Read and interpret blueprints.
- Operate and maintain a variety of park maintenance tools and equipment.

• Maintain reports and records.

#### **QUALIFICATIONS**

## Knowledge of:

- Standard practices, methods, tools and materials used in welding, carpentry, plumbing and electrical installation and repair.
- Methods, techniques, and tools used in the construction and maintenance of park and recreation facilities.
- Safe work practices.
- Operation of power equipment, including trucks, hi-ranger, and related equipment.

## Ability to:

- · Perform skilled welding, plumbing, carpentry, electrical and general maintenance tasks independently.
- Understand and carry out oral and written instructions and to work from sketches, blueprints, and diagrams.
- Use bench and hand tools, machines and equipment of the trades.
- Supervise a small crew.
- Work overtime as required.

## **Education and Experience:**

Any combination of experience and education that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education: Equivalent to the completion of twelfth grade.

<u>Experience</u>: Three years experience in a skilled construction trade involving a variety of maintenance and repair

tasks and preferably additional experience in one or more other trades.

**MEDICAL CATEGORY:** Group 2

## **NECESSARY SPECIAL REQUIREMENT**

Possession of an appropriate, valid class "C" California Motor Vehicle Operator's License.

## **CAREER ADVANCEMENT OPPORTUNITIES**

FROM: Park Maintenance Specialist

TO: Park Supervisor